

Employability Skills Training Block 1

VENUE:

The Gumnut Place
22 Gore St
MURGON

**WORKSHOP
DATES:**

Enquire Now!

TIMES:

9:00 am - 4:00 pm

DURATION

3 weeks
[75 hours]

COST:

*This Program is funded
under the Department of
Employment's
Youth Jobs PaTH
Employability Skills Training*



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*"Train today
for a
successful
tomorrow"*

COURSE OUTLINE:

Employability Skills Training is a new and flexible training approach which is designed to support young people in gaining the skills they need to get and keep a job. Participants will have the opportunity to identify and improve the employability skills that employers expect along with developing the interview and application skills necessary to win jobs.

**COURSE CONTENT:**

- ◆ Work with roles, rights and protocols
- ◆ Communication for work
- ◆ Connect and work with others
- ◆ Manage career and work life plan
- ◆ Make decisions
- ◆ Identify and solve problems
- ◆ Create and innovate
- ◆ Recognise and utilise diverse perspectives
- ◆ Work in a digital world

Accredited Content:

SIRXIND001 - Work effectively in a service environment
BSBITU203 - Communicate electronically
SITHFAB002 - Provide responsible service of alcohol

A statement of attainment will be issued upon successful completion of the accredited competencies in this course. A statement of attendance for the non-accredited modules will also be issued. NB: Units may change subject to learner needs or local employment conditions.



NATIONALLY RECOGNISED
TRAINING

***Talk to your employment advisor or contact the training team:**

07 5481 2486

admin@regionaltrainingqld.com.au

www.regionaltraining.qld.edu.au

About Regional Training

Regional Training Services Qld is an organisation dedicated to delivering the highest quality training throughout Southern Queensland. As a Registered Training Organisation [RTO] qualifications completed with Regional Training are recognised nationally.

Our management, trainers and support staff are highly qualified with extensive practical industry experience. Every member of the team is committed not only to providing quality outcomes to participants but to also ensuring that all training is both interesting and an enjoyable experience.

The blend of cutting edge training techniques developed by the Regional team combined with quality face-to-face training have resulted in student completion rates and employment outcomes that are viewed with envy by many of the much larger institutes.

For Job Seekers

Our training facilities and resource materials have been designed to provide a hands on experience for students. Using a mix of accredited and non-accredited units students learn in a simulated work environment linking the theory to practical tasks in as many as 4 different industry sectors.

Utilising our computer / business centre, training cafeteria and workshops, students gain skills and confidence. When students find themselves in an actual work environment they not only have the underpinning knowledge and skills, but they are familiar with workplace procedures and basic equipment including its function, operation and maintenance.

Industry Awareness Experience

Along with gaining skills in the class room and simulated work environments young people participating in the Block 1 Employability Skills Training will have the opportunity to meet and learn from local industry leaders and employers. Matched to the interests of the groups these industry representatives can come from areas such as Hospitality, Tourism, Retail, Engineering and Automotive.

For the Employer

Feedback from many employers has indicated that a considerable proportion of those applying for jobs lacked basic employability skills. In particular this feedback has indicated that young job seekers need to improve their employability skills and their level of work experience.

Many employers in the current economic climate have been reluctant to commit to taking on totally unskilled staff and training them up. By employing young people that have completed the Youth Jobs PaTH's program or being involved in the program itself, employers are able to recruit new staff that are immediately productive within the business and have a demonstrated interest in the industry.

Further Information

For more information on this program please contact the Regional Training team on:

Phone: 07 5481 2486

Email: admin@regionaltrainingqld.com.au

Website: www.regionaltraining.qld.edu.au



Youth Jobs PaTH is an Australian Government initiative. Regional Training Services Qld is delivering the Prepare component of the initiative. For more information on Youth Jobs PaTH visit jobactive.gov.au/path